



Area 20 Workforce Development Region
Fairfield – Hocking – Pickaway – Ross – Vinton

FAQ

2022 Request for Proposal for Youth Employment & Training Program

Q: Is Area 20 Workforce Development Board looking for all in-person services, or would virtual services be an option to include in the bid?

A: Will be in person but virtual would be allowable in some instances.

Q: Are there specific documentation forms that the bidders use for services provided? If so, are they the same for all 5 counties in this bid?

A: They are different but could be standardized.

Q: Are the required quarterly reports different from service-provided documentation?

A: Yes.

Q: How often is the bidder expected to send a billing out? (Is it based monthly, or as the services are completed?)

A: Negotiated with lead CCMEP agency.

Q: How are the bidders paid for services completed?

A: Negotiated with contract.

Q: Is it ok for the bidders to subcontract services out?

A: Only if included in proposal – bidders would need to identify who they are subcontracting out to.

Q: When are the required Youth Committee meetings for counties and who holds the meetings?

A: TBD, will be quarterly but approximately one month prior to Area 20 Workforce Development Board meetings, which are held at the end of January, April, July, and October.

Q: Is there TANF funds to be included in the RFP? If so, what is the amount for Vinton County?

A: Yes, there will be TANF funding available for all 3 of our County Youth Programs, those amounts are below:

Hocking - \$140,000

Ross - \$140,000

Vinton - \$100,000

Q: Does the RFP have to be turned in by a physical copy (mail or hand-delivered) or can it be emailed to be submitted?

A: Need both a physical copy and a digital copy (either via email or a jump drive).

Q: How many WIOA Youth Participants did the counties serve last year?

A: Fairfield County: 6 active, 25 in follow-up (31 total)

Hocking County: 38 active, 15 in follow-up (53 total)

Pickaway County: 4 active, 21 in follow-up (25 total)

Ross County: 58 active, 10 in follow-up (68 total)

Vinton County: 33 active, 9 in follow-up (42 total)



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Q: On page 10 under the Funding section, the RFP states, “The counties’ CCMEP lead agencies may decide to allocate other grant funds, including TANF funds, to the awardee of this contact.” Does this statement mean that the lead agencies will be using this RFP for determining/awarding CCMEP TANF funding instead of issuing a separate RFP?

A: This covers both WIOA and TANF for CCMEP.

Q: On page 16 under the Programming Requirements section, the RFP states that the “provider must ensure that there is programming in local schools that serves to connect students to local careers and develop job skills.” As we are only able to use this funding to serve WIOA eligible students, can you please clarify if this requirement is for WIOA youth only?

A: We want our Youth Providers to partner with another entity that serves all high school youth with career readiness preparation. If an entity does not already exist, we would like the youth provider to offer programs to schools that target the WIOA eligible youth but could also include non-WIOA eligible youth to prevent them from becoming WIOA eligible. For example, a resume writing workshop at a local school.

Q: Page 16, point 12 refers to a quarterly report template provided by local OhioMeansJobs center. Would we be able to see the templates for the quarterly reports?

A: This will be created in tandem with the Area 20 youth committee and the Area 20 youth providers once selected.

Q: Are we required to track in-school and out-of-school expenses and in-school work experience and out-of-school work experience separately? If so, during the Q&A period for the last RFP, the attached excel sheet was provided to be able to track the 4 program areas. Could we use this one instead of the one emailed out since it includes a fourth program area?

A: Yes.

Q: On page 11 under the proposal submission section, the RFP includes an address, email, and fax number. Are we able to submit the proposal via email?

A: Applications need both a physical copy and a digital copy (either via email or a jump drive).